

Auburn Water System

Subdivision Review Process

For Plan Review

- Transmittal letter-lists all documents and fees submitted-copy to Charles Peters
- Developer provides Okaloosa County Service Provider Report for AWS signature
- \$500 processing fee-copy of receipt to Julie and Steve
- \$75 per lot review and inspection fee- copy of receipt to Julie and Steve
- Three (3) sets of plans signed and stamped by the project engineer-sent to Charles Peters
- Hydraulic calculations-sent to Charles Peters
- Letter from AWS to County Growth Management acknowledging of plan submittal for review
- Capacity replacement fees collected when DEP permit is submitted to AWS for signature- copy of receipt to Julie and Steve
- D.E.P. permit application is signed by AWS- after approval by AWS engineer- and given back to engineer/developer. Copy of DEP application to Charles Peters

For Final Construction Approval

- Letter of concurrency for fire flow from AWS to Bob Sutura
- One (1) set of approved plans (by PMA) for AWS to use with inspections
- D.E.P. Permit copy needed for AWS files
- Okaloosa County Right of Way Permit
- DOT right-of-way permit if applicable –DEP wetland permit if applicable
- Preconstruction meeting with project engineer and contractor
- Cost breakdown and inspection of materials (note: cost breakdown determines bond amount so these figures need to be run by Charles Peters before we accept)
- 48 hour (2 working days) notice required before construction commences

Final Acceptance

- Copy of bacteriological samples
- Copy of pressure tests approved by project engineer
- D.E.P. request for clearance prepared by project engineer for AWS signature
- D.E.P. clearance letter received from D.E.P. acknowledging clearing line for use
- Walk-thru inspection by AWS. Any deficiencies noted by AWS must be corrected prior to acceptance
- As-built drawing signed and stamped by the project engineer-cd of as-built drawings
- Surety bond or cd based on one-half of the cost of material breakdown list
- AWS final acceptance-letter of acceptance to Okaloosa County Growth Management
- Final Plat signed
- Collection of tap fees from home builder or end user